



January 10, 2023

Attendees: Chris, Korinna, Krystal, Jamie, Sandro

Meeting called into order: 8:42am

Meeting Finished: 9:46am

Please note that we didn't start the meeting with a quorum

All voting was done later in the meeting - after we had a quorum

Approval of December meeting minutes

- We could not motion to approve December meeting minutes as we did not have a quorum
- We will vote in the February meeting

PAC Room Clean Up:

- Now that we have the rats/mice out we need to do a clean up day where things are organised, washed and put into bins
- We will need two or three volunteers to help get the room cleaned up and organised
- We will need to purchase plastic containers to keep things organised
- Chris will send an email out to our PAC volunteer list and we will go from there to set a date

New Business:

Bursary Review Committee:

- We need to form a Bursary Review Committee to review the bursary applications
- There are forms that need to be reviewed and updated and then sent back to Karen
- Karen will distribute these forms to the students in February/March
- Chris will send out an email to our PAC volunteer list to gather a committee

Cheyenne joined the meeting at this point and we now have a quorum to vote

Hot Lunch:

- Hot lunch is going well! They currently have enough volunteers to run smoothly
- From October - December 2022 we made a \$3000 profit
- There has been \$390 donated through Munch a Lunch. This money is donated by families so that students who cannot afford hot lunch can order a hot lunch. There

was \$155 donated in the Fall/Winter session and \$235 in the Winter/Spring session so far.

- Last year we divided the donated money evenly within the bursary students
- We recently had a parent request financial assistance from the lunch program
- We will use this year's donated money in the same way:
 - Total bursary students + parent request (1 student) = 11 students
- Each student will be allotted the same amount
- Heather will write up a letter and ask each of the bursary family if they want the funds

Sandie joined the meeting at this point

Raffle:

- Chris has started to review the raffle rules: we will need to apply for a B Class licence which is under \$20,000. This takes approximately 10 days to receive. We will need to itemise each item and list its value.
- We will recheck our timeline and figure out what day the raffle tickets will go home with students. (2 weeks to apply, 4-5 days to sticker and process before we hand them out. Our draw date will be before school breaks for spring break)
- Heather will follow up with 5th Avenue Jewellers today or tomorrow
- We have made a list of businesses that we are going to ask for donations this week. This will finish off our donation requests - with the exception of one business that has asked us to come back on February 1
- Once we have all our donations we will put together our prize packages
- We will have an early bird draw for those families who return their fully sold books within the first week and possibly a secondary prize for the family that sells the most books.

Upcoming Events:

- Grandparents Tea - usually happens in May - will need to form a committee
- Elementary Fun Day - usually happens the last week of school - how can we help?
- Parent Appreciation Ideas? - how can we let parents know that we appreciate their support?

Funding Requests:

- There are no new funding requests

School Team Jerseys:

- PAC has purchased junior girls basketball jerseys (no shorts)
- These match the senior boys basketball jerseys

- We are working with Tim to figure out what is needed for each team/sport (basketball/volleyball/soccer/track)

ADST Donation:

- The ADST was able to raise \$1385 on Market Day which they kindly donated to the PAC

Tool Sharpener:

- PAC passed to pay \$2460 for the tool sharpener however the actual cost was \$2602.27

Motion to extend the funding to the whole amount: Chris Second: Krystal

Vote: All in favour

Fundraisers:

- Growing Smiles Plant Fundraiser: usually done in April and delivered in time for Mother's Day
- Movie Night:
 - This would be a new fundraiser to connect with families
 - We'd need to look into movie licensing
 - We would keep everything inexpensive as our goal would be to cover costs and create community
 - Spring might be the best time for this - as the days get longer. Possibly after Spring Break/Easter

Old Business:

Christmas Concert Refreshments:

- This was a success!
- It was hard to gage how many cookies and hot apple ciders to make but we were able to donate some of the leftovers to Hopewell and the KCS High School Cookie Day
- Staff Christmas party cleanup crew, another success!
- The staff were very helpful and seemed reluctant to put us to work. Parents could have been asked to do more and would have gladly done it.
- Lets extend the offer early on next year so that they will be comfortable asking for our help if they are having a similar Christmas party.

Next meeting is on February 14 at 8:30am in the Flex Room